

Rules of Procedure of the Supervisory Board of Caspar Asset Management S.A.

Article 1

1. These Rules of Procedure set out the work organisation and detailed procedure of the Supervisory Board of the Company.
2. Whenever the Rules of Procedure refer to:
 - a) the Good Practices – it shall mean the document “Code of Best Practice for WSE Listed Companies 2021” attached to Resolution No. 13/1834/2021 of the Supervisory Board of the Warsaw Stock Exchange of 29 March 2021 on the adoption of “Code of Best Practice for WSE Listed Companies 2021” and any successor document;
 - b) the Code of Commercial Companies – it shall mean the Act of 15 September 2000 - Code of Commercial Companies (Polish Journal of Laws of 2020, item 1526, as amended);
 - c) the Audit Committee - it shall mean the audit committee of the Company;
 - d) the Company – it shall mean Caspar Asset Management S.A. with its registered office in Poznań at the following address: ul. Półwiejska 32, 61-888 Poznań, entered into the Register of Entrepreneurs of the National Court Register, whose records are maintained by the District Court for Poznań-Nowe Miasto i Wilda in Poznań, 8th Commercial Division of the National Court Register under KRS number 0000335440, with REGON (National Business Registry Number) 301186397, NIP (Tax Identification Number) 7792362543;
 - e) the Board, the Supervisory Board - it shall mean the Supervisory Board of the Company;
 - f) the Chairperson - it shall mean a person acting as the Chairperson of the Supervisory Board;
 - g) the Rules of Procedure – it shall mean these Rules of Procedure of the Supervisory Board;
 - h) MAR – it shall mean Regulation (EU) No 596/2014 of the European Parliament and of the Council of 16 April 2014 on market abuse (market abuse regulation) and repealing Directive 2003/6/EC of the European Parliament and of the Council and Commission Directives 2003/124/EC, 2003/125/EC and 2004/72/EC;
 - i) the Articles of Association – they shall mean the Articles of Association of the Company;
 - j) the Regulation on the Procedure and Conditions - it shall mean the Regulation of the Minister of Finance of 30 May 2018 on the procedure and conditions to be followed by investment firms, banks referred to in Article 70(2) of the Act on trading in financial instruments, and custodian banks (Polish Journal of Laws of 2020; item 1922, as amended);

- k) the Act on Statutory Auditors – it shall mean the Act of 11 May 2017 on Statutory Auditors, Audit Firms and Public Supervision (Polish Journal of Laws of 2020, item 1415, as amended);
- l) the Act on Public Offering – it shall mean the Act on Public Offering, Conditions Governing the Introduction of Financial Instruments to Organised Trading, and Public Companies of 29th July 2005 (Polish Journal of Laws of 2021, item 1983, as amended);
- m) the General Meeting – it shall mean the General Meeting of the Company's Shareholders;
- n) the Vice-Chairperson - it shall mean the Vice-Chairperson of the Board;
- o) the Management Board - it shall mean the Management Board of the Company;
- p) the Principles of Corporate Governance – it shall mean a set of principles defining the internal and external relations of institutions subject to the supervision of the Financial Supervision Authority.

Article 2

1. The Company's Supervisory Board shall act on the basis of the provisions of the Code of Commercial Companies, the Company's Articles of Association, the Good Practices, the Principles of Corporate Governance, the resolutions of the General Meeting and these Rules of Procedure.
2. The Supervisory Board shall take appropriate measures to receive, without undue delay, reliable and truthful information on material matters relating to the Company's business and on the risks associated with the business and how these risks are managed.

Article 3

1. The Board shall be composed of five to seven members appointed and dismissed by the General Meeting.
2. The number of members of the Supervisory Board for a given term of office shall in each case be determined by the General Meeting. In the event that the General Meeting fails to determine by resolution the number of members of the Supervisory Board for a given term of office, the Supervisory Board shall have as many members as the Supervisory Board of the previous term of office had, but no fewer than five members.
3. The term of office of the members of the Supervisory Board shall be 4 years. The term of office shall be calculated in full financial years. Supervisory Board members shall be appointed for a joint term of office. The mandate of a Supervisory Board member appointed before the end of the term of office of the Supervisory Board shall expire simultaneously with the expiry of the mandates of other Supervisory Board members.

4. A member of the Management Board, a proxy, a liquidator, a manager of a branch or plant and the Company's chief accountant, legal adviser or solicitor and a person who reports directly to a member of the Management Board or liquidator shall not at the same time be a member of the Supervisory Board.

Article 4

1. The Supervisory Board may draw up programmes for its supervisory work assigning specific tasks to individual members of the Supervisory Board. The programmes shall be established in the form of resolutions of the Supervisory Board.
2. Members of the Supervisory Board may only perform their duties in person.
3. The Supervisory Board shall have the right to express its opinion on all matters concerning the Company and its management.
4. The Supervisory Board may submit requests and initiatives to the Management Board of the Company. The Management Board shall notify the Supervisory Board of its position on the opinion, request or initiative no later than 14 days upon receipt of such opinion or request.
5. If the Supervisory Board, in the course of its supervision of the Company's activities, discovers fraud, serious errors, including those with a significant impact on the content of financial information, or other serious irregularities in the functioning of the Company, the Supervisory Board shall take appropriate action. As part of its actions, it may request an explanation from the Management Board and recommend effective solutions to counteract similar irregularities in the future.
6. Where necessary for effective and proper supervision, the Supervisory Board may request the Management Board to appoint an external entity of its choice to carry out certain analyses or to consult it on specific matters.
7. As part of its supervision, the Supervisory Board shall regularly evaluate the Company's application of the Principles of Corporate Governance. This evaluation shall be performed at least once a year and the results shall be made available on the Company's website and communicated to the Management Board and the General Meeting.
8. The Supervisory Board shall adopt, supervise and periodically review the Company's policy for managing diversity in the composition of its Management Board.
9. The Supervisory Board shall approve the Company's policy for members of the Management Board, the Supervisory Board to maintain and improve their knowledge and competences necessary for the proper performance of their duties, and the policy for the review and selection of the members of the Management Board and the Supervisory Board.
10. Prior to the submission to the FSA of the request for consent referred to in Art. 102a (1) of the Act on Trading in Financial Instruments, the Supervisory Board shall assess the suitability of the person who is to act as President of the Management Board or as a member of the Management Board responsible for risk management in the Company.
11. The Supervisory Board may establish an ad hoc or standing committee of the Supervisory Board, consisting of the members of the Supervisory Board, to perform specific supervisory activities (Committee of the Supervisory Board). The Supervisory

- Board's exercise of this power shall not relieve its members of their supervisory responsibility.
12. The Committee of the Supervisory Board has the right to undertake supervisory activities specified in Art. 382.4 of the Code of Commercial Companies.
 13. The Committee of the Supervisory Board shall report to the Supervisory Board once in each quarter of the financial year on the supervisory activities undertaken and their results.
 14. Other duties of the Supervisory Board of the brokerage house are set out in generally applicable laws and the Company's internal regulations, including in particular the Organisational Rules of the Company.

Article 5

1. The mandates of the members of the Supervisory Board shall expire on the date of the General Meeting of Shareholders approving the financial statements for the last financial year in which they held office and in other cases specified in the Code of Commercial Companies.
2. At the first meeting of the Supervisory Board of a new term of office, the Supervisory Board shall elect from among its members a Chairperson and a Vice-Chairperson by a simple majority of votes cast in the presence of at least half of the members of the Supervisory Board. Until the election, the oldest member of the Supervisory Board in terms of age shall chair the meeting. The first meeting of the Supervisory Board of a new term of office shall be convened by the oldest member of the Supervisory Board in terms of age.
3. For valid reasons, the Board may at any time dismiss a member of the Board from the office of the Chairperson or Vice-Chairperson and make a re-election to those offices. The re-election shall be carried out by the Supervisory Board at the same meeting at which the dismissal took place. Should the Chairperson or Vice-Chairperson cease to hold office for any reason other than dismissal by the Supervisory Board, the re-election shall take place at the following Supervisory Board meeting.
4. Subject to Section 2 above, meetings of the Supervisory Board shall be convened by the Chairperson of the Supervisory Board or, in his/her absence, by the Vice-Chairperson of the Supervisory Board, on his/her own initiative or at the written request of a member of the Management Board.
5. If a request for a Board meeting is submitted by a member of the Supervisory Board or the Management Board, such request shall be submitted to the Chairperson of the Supervisory Board or, in his/her absence, to the Vice-Chairperson, together with a justification. The meeting of the Supervisory Board should be convened within two weeks of the request.
6. If the Chairperson of the Supervisory Board or, in his/her absence, the Vice-Chairperson fails to convene a meeting in accordance with the request referred to in Section 5, the requesting party may convene the meeting himself/herself, stating the date, venue and proposed agenda.
7. The Chairperson chairs the meetings of the Board and directs its work. The Chairperson's duties and powers include, in particular:

- 1) managing the work of the Supervisory Board;
 - 2) convening and conducting meetings of the Supervisory Board;
 - 3) cooperating with the Management Board to organise the service of Board meetings, including providing legal services for Board meetings;
 - 4) managing the opening and closing of the meeting and adjournments;
 - 5) determining whether the Board has the power to adopt binding resolutions;
 - 6) presenting the agenda with any supplements;
 - 7) ordering the votes and confirming their results;
 - 8) giving the floor to those attending the meeting;
 - 9) approving the expenses of the members of the Supervisory Board.
8. Upon the end of his or her term of office or immediately upon the expiry of his or her term of office, the Chairperson shall hand over, by filing in the record, the affairs of the Board to the newly elected Chairperson. The record referred to in the preceding sentence shall contain, in particular, a description of the matters dealt with by the Supervisory Board during the Chairperson's term of office. The record shall be signed by the outgoing and newly appointed Chairperson of the Board. In the event that the person concerned is unable to sign the aforementioned record, this circumstance shall be indicated, stating the reason for the lack of signature.
9. In the absence (or lack) of the Chairperson, the Vice-Chairperson shall assume the powers and duties set out herein. The other powers of the Vice-Chairperson are set out in the provisions of the Articles of Association and Rules of Procedure.

Article 6

1. The Supervisory Board shall exercise permanent supervision over Company's operations in all areas of its business.
2. The specific powers and responsibilities of the Board shall include:
 - 1) assessing the individual and consolidated financial statement in respect of its compliance with the books and records, as well as the facts;
 - 2) assessing the report of the Management Board on the operations of the Company and the Capital Group in respect of its compliance with the books and records, as well as the facts;
 - 3) assessing the motions of the Management Board regarding the distribution of profit or covering of loss;
 - 4) preparing and submitting to the General Meeting an annual written report on the activities of the Supervisory Board as referred to in Article 382.3(3) of the Code of Commercial Companies for the previous financial year, with the content set out in Article 382.3¹ of the Code of Commercial Companies;

- 5) approving the Company's annual and multi-year financial plans, and any amendments to these documents submitted by the Management Board; however, pending approval by the Supervisory Board, the Management Board may conduct the Company's affairs within the framework of the projects submitted;
- 6) adopting the rules of procedure setting out in detail the operating procedures of the Supervisory Board,
- 7) approving the members of the Management Board to hold positions in bodies of entities outside the Company's capital group and for a member of the Management Board to be involved in interests that compete with the Company or to participate in competing companies;
- 8) from the admission of at least one share of the Company to trading on a regulated market, submitting to the General Meeting an annual remuneration report providing a comprehensive overview of remuneration, including all benefits, in whatever form, received by or due to individual members of the Management Board and Supervisory Board in the last financial year;
- 9) selecting or changing the audit firm authorised to audit or review the financial statements prepared by the Company and assessing the grounds for termination of the contract with the audit firm authorised to audit the financial statements;
- 10) approving the Company's incurring liabilities or disposing of a right with a value equal to at least 20% of the equity;
- 11) approving the Company to enter into a material transaction with a related party and periodic assessment of transactions with related parties within the meaning of the Public Offering Act, in accordance with the rules of procedure for entering into transactions with related parties and the rules of procedure for periodic assessment of transactions with related parties;
- 12) supervising the proper fulfilment by the Company of obligations related to counteracting money laundering and financing of terrorism, in particular:
 - a) supervising and monitoring the procedures and systems implemented in the Company related to ensuring compliance of the Company's activities with the requirements concerning counteracting money laundering and financing of terrorism, in particular through the annual review of the reports referred to in the Regulations of Counteracting Money Laundering and assessing the effectiveness of the Company's activities concerning counteracting money laundering and financing of terrorism.
 - b) supervising and monitoring the adequacy of the Company's policies and procedures with regard to the risks associated with counteracting money laundering and financing of terrorism related to the Company's activities, and taking appropriate action to ensure that corrective measures are applied.
- 13) deciding on other matters reserved to the competence of the Supervisory Board by law or by the provisions of these Rules of Procedure, or on matters brought by the Management Board or delegated by resolution of the General Meeting to be decided by the Supervisory Board.

3. In the event that the Company's or the Group's financial statements are subject to statutory audit, the Supervisory Board shall notify, at least one week in advance, the key statutory auditor who audited the Company's or the Group's financial statements of the date of the meeting of the Supervisory Board, the subject of which shall be the matters referred to in Section 2.1-2.2 above.
4. The determination of the value of liabilities, for the purposes of Section 2.10 above, shall be made by determining the value of liabilities:
 - 1) from a single contract or
 - 2) all contracts concluded with the entity in question during the preceding 12 months.
5. In the case indicated in Section 4.2 above, the Supervisory Board's approval shall be required for any further commitment or disposition of rights in contracts concluded with the entity in question after the value limits specified in Section 2.10 above have been exceeded.
6. In the event that the value of the liabilities and disposals referred to in Section 2.10 above is expressed in a currency other than PLN, the average exchange rate of that currency to the Polish currency, as announced by the National Bank of Poland on the day preceding the request for the Supervisory Board's approval of the transaction or on the day on which the Management Board makes a determination that the transaction in question does not require the Supervisory Board's approval due to the value of the liability, shall be used to determine the value expressed in PLN.

Article 7

1. In order to perform its duties, the Supervisory Board may examine all documents of the Company, review the Company's assets and request the Management Board, proxies and persons employed by the Company under a contract of employment or performing certain activities for the Company on a regular basis under a contract for specific work, contract of mandate or any other contract of similar nature to prepare or submit any information, documents, reports or explanations regarding the Company, in particular its operations or assets. The subject of the request may also be information, reports or explanations in the possession of the body or obligated person regarding subsidiaries and affiliated companies. The requested documents or information shall be made available to the Supervisory Board without delay, but no later than within two weeks from the date on which the Supervisory Board makes such a request to the body or obligated person, unless a longer period is specified in the request. The Management Board shall cooperate and ensure the cooperation of the Company's employees and associates with the members of the Supervisory Board who perform supervisory activities, and in particular shall:
 - 1) ensure that all Company documents are available at all times at the Company's registered office and that the supervisory powers set out in the Articles of Association can be exercised;
 - 2) provide secretarial services at the Company's expense, make photocopies and duplicates of documentation for the Supervisory Board and its members;

- 3) cooperate and ensure, for the performance of supervisory activities by the Supervisory Board, the availability of all facilities and premises and of the Company's plants and offices and the possibility of contact with all employees and associates of the Company;
 - 4) ensure that, to the extent permitted by law and by virtue of the relevant agreements with the subsidiaries and affiliated companies, it is possible to access and obtain any documents of the subsidiaries and affiliated companies, on the same basis as for the documents and information of the Company, taking into account the appropriate time needed to provide such documents.
2. The Supervisory Board may express its opinion on all matters of the Company and make requests and initiatives to the Management Board.
 3. The Management Board is required to notify the Chairperson of the Supervisory Board of its position on an opinion, request or initiative no later than 14 days from the date of the request, opinion or initiative.

Article 8

1. Each member of the Supervisory Board shall, in the exercise of his or her mandate, be guided first and foremost by the interests of the Company.
2. Each member of the Supervisory Board shall have the knowledge, skills and experience necessary to perform his or her function and shall devote sufficient time to it. The additional professional activity of a member of the Board shall not lead to such a commitment of time and effort that it adversely affects the proper performance of the Company's functions.
3. In the performance of his/her duties, a member of the Supervisory Board shall exercise the due care required in professional trade, taking into account the professional nature of this activity and loyalty to the Company, and shall comply with the provisions of the law, the Articles of Association, resolutions of the General Meeting and the Rules of Procedure, taking into account the interests of the Company, the object of its activity and the current and expected financial situation.
4. In the event of any conflict of interest between the Company and the interests of a member of the Supervisory Board, his or her spouse, relatives and relations by affinity up to the second degree and persons with whom he or she is personally related, including any conflict of interest which may affect the manner in which the member of the Supervisory Board performs his or her mandate or which may give rise to doubts as to the propriety of his or her actions, the member of the Supervisory Board should immediately reveal the conflict of interests, i.e. he or she should inform the other members of the Supervisory Board of the existing conflict of interest and refrain from taking part in the determination of such matters and may request that this be noted in the minutes.
5. A conflict of interest may arise in particular when:
 - 1) a member of the Board may gain a benefit or avoid a loss as a result of the Company incurring a loss or not gaining a benefit;

- 2) the property interest of a member of the Board is at variance with the property interest of the Company;
 - 3) a member of the Board carries out the same activities as those carried out by the Company;
 - 4) a member of the Board receives a financial benefit from another entity that is or is to be a counterparty of the Company in connection with a service provided to such other entity;
 - 5) a member of the Board engages personally in business or other activities outside the Company in such a way that he/she is unable to devote the necessary amount of time to perform his/her duties for the Company.
6. A member of the Supervisory Board shall promptly provide the Management Board with information on his or her relationship with a shareholder holding shares in the Company representing at least 5% of the total number of votes at the General Meeting. This obligation concerns relationships of an economic, familial or other nature which may affect the position of the member of the Supervisory Board on a matter dealt with by the Supervisory Board.
7. A member of the Supervisory Board shall keep confidential any information (oral, written or electronic) to which he or she has gained access in connection with his or her function in the Supervisory Board and shall not disclose it to third parties. The confidentiality obligation shall apply irrespective of whether the information was marked as confidential or not. The confidentiality obligation shall also apply after the mandate has expired. The confidentiality obligation shall not apply to information which has been made public, which is generally known or in respect of which a member of the Supervisory Board has obtained the consent of the Management Board to disclose. In particular, a member of the Supervisory Board shall be obliged to maintain secrecy in respect of:
- 1) matters that constitute professional secrets, confidential information as defined by the MAR, trade secrets or business secrets;
 - 2) personal matters concerning members of the Supervisory Board and the Management Board;
 - 3) issues requested by the Chairperson of the Board or a member of the Board to be kept confidential;
 - 4) voting results on resolutions adopted by the Supervisory Board;
 - 5) how individual members of the Supervisory Board vote;
 - 6) the course of meetings of the Supervisory Board.
8. The members of the Supervisory Board shall attend the General Meeting sessions in such a composition as to be able to speak on the matters on the agenda and to provide substantive answers to the questions asked at the General Meeting.
9. The Supervisory Board shall perform its duties collectively, and may delegate from among its members, with their consent, members of the Supervisory Board to perform certain

activities independently. The principles for the exercise of such supervision shall be determined by the Supervisory Board by resolution.

Article 9

1. Meetings of the Supervisory Board shall be held at the registered office of the Company or at any other venue indicated in the notice convening the meeting.
2. Meetings of the Supervisory Board shall be held in Polish.
3. Meetings of the Supervisory Board shall be held as required, but not less frequently than quarterly.
4. The meeting shall be opened by the Chairperson of the Supervisory Board or, in his/her absence, by the Vice-Chairperson of the Board.
5. In order to convene a meeting of the Supervisory Board, a written invitation to all members of the Board is required, sent at least 7 days prior to the date of the meeting to the addresses indicated by the members of the Board or, if a member of the Board agrees in writing, the invitation is sent by e-mail to the e-mail address indicated by the member of the Board. The invitation shall include at least: the date, time and venue of the meeting and a detailed agenda. In justified cases, the Chairperson of the Board may reduce the time limit for serving the notice to 3 working days.
6. The notice convening a meeting of the Supervisory Board shall be accompanied by the agenda for the meeting and the draft resolutions and other materials to be discussed.
7. No resolution may be passed on an item not included on the agenda unless all members of the Board are present at the meeting and none of those present objects to the matter.
8. A meeting of the Board may be held without being formally convened if all members agree to this no later than on the day of the meeting and confirm this in writing or by signing the attendance list.
9. For the validity of the Supervisory Board's resolutions, all Board members shall be invited to the meeting and at least half of the Board members shall be present at the meeting.
10. The Supervisory Board shall adopt the resolutions by an absolute majority of votes. In the event of an equal number of votes, the Chairperson of the Board, or in his/her absence the Vice-Chairperson of the Board, shall have the casting vote. A member of the Supervisory Board may vote in favour of a resolution by voting "For", against a resolution by voting "Against" or abstain from voting.
11. Voting at meetings of the Supervisory Board shall be open.

Article 10

1. Members of the Board may adopt resolutions by attending Board meetings in person (including by means of direct remote communication) or by casting their vote in writing through another member of the Board. Voting in writing shall not apply to matters introduced to the agenda during the meeting of the Board.
2. The Board may also adopt resolutions without a meeting by written vote in accordance with the provisions of Article 11 of the Rules of Procedure or by means of direct remote

communication, in particular by e-mail, fax or by telephone, teleconference or videoconference in accordance with the provisions of Article 12 of the Rules of Procedure. The adoption of resolutions under these procedures shall be ordered by the Chairperson on his own initiative or at the request of a member of the Board, specifying at the same time how and when the vote is to be cast.

3. Resolutions passed under the procedures referred to in Section 2 shall be valid if all members of the Board have been notified of the content of the draft resolution and at least half of the members of the Board have taken part in the adoption of the resolution.
4. The request for a resolution to be adopted by written procedure and the draft resolutions to be adopted by written procedure, together with the materials, shall be delivered to all members of the Board by post or e-mail to the address indicated by the member of the Board.

In the case of resolutions adopted by means of direct remote communication, the request for the adoption of a resolution and draft resolutions together with the materials shall be delivered to all members of the Board by e-mail or fax. The request for the adoption of a resolution in writing or by means of direct remote communication should specify a time limit for casting votes and a detailed description of how members of the Board may cast their votes. As a general rule, this time limit may not be shorter than three days from the date of service of the request for the adoption of a resolution. In justified cases, the time limit for casting votes may be reduced below three days.

Article 11

1. The Board shall adopt resolutions in writing in such a way that each member of the Board participating in the voting shall sign one counterpart of the resolution and clearly indicate whether he or she votes "for" or "against" the resolution or "abstains" from voting. In the absence of such an indication, the vote shall be deemed not to have been cast. The member of the Board shall then hand over the ballot paper so signed to the Chairperson or other person designated by him or her, or send it to the Company's mailing address or send a scan of it to an e-mail address - within the time limit and in the manner determined by the Chairperson. Voting shall be deemed to be completed and, if a resolution is adopted, the resolution shall be deemed to have been adopted upon the expiry of the time limit set for voting or, as the case may be, upon receipt by the Chairperson of all copies of the resolution signed by the voting members of the Board, whichever occurs first.
2. The Chairperson shall approve the vote by noting in the resolution the procedure under which it was passed and the votes cast by each member of the Board.

Article 12

1. The Board shall adopt resolutions by means of direct remote communication in such a way that each voting member of the members of the Board shall cast his/her vote by sending a message by e-mail to the address indicated in the request for the adoption of a resolution, by fax to an indicated number or by means of a selected communicator,

indicating clearly in the message whether he/she votes "for" or "against" the resolution or "abstains" from voting. The voting shall be deemed to have been completed and, if a resolution is passed, the resolution shall be deemed to have been adopted upon the expiry of the time limit set for the casting of votes or upon the casting of votes by all members of the Board, whichever occurs first.

2. The adoption of a resolution according to the procedure indicated in Section 1 shall be approved by the Chairperson, who shall receive the votes of the other members of the Supervisory Board and approve the vote by indicating in the text of the resolution (i) that the vote took place by e-mail, fax or communicator (ii) and the votes cast by the individual members of the Supervisory Board. The minutes, together with printouts of the statements of the members of the Supervisory Board regarding voting, shall be included in the minute book of the Supervisory Board.
3. The Supervisory Board may also adopt resolutions outside the meeting by means of direct remote communication in a manner that allows simultaneous communication in real time and mutual identification between all members of the Supervisory Board participating in the vote (e.g. telephone, videoconference, teleconference). The adoption of a resolution shall be effected as follows:
 - 1) a draft resolution drawn up in writing is read out by the Chairperson to all members of the Supervisory Board;
 - 2) upon reading the draft resolution, each member of the Supervisory Board declares whether he or she is voting "for", "against" or "abstains" from the proposed resolution;
 - 3) a member of the Supervisory Board who fails to cast a vote shall be deemed to have abstained from voting;
4. The adoption of a resolution according to the procedure indicated in Section 3 shall be approved by the Chairperson, who shall receive votes from the other members of the Supervisory Board and approve the vote by indicating in the text of the resolution (i) that the vote took place by telephone, teleconference or videoconference (ii) and the votes cast by the individual members of the Supervisory Board. The minutes shall be included in the minute book of the Supervisory Board.

Article 13

1. The meetings of the Supervisory Board shall be recorded in minutes.
2. The minutes of the Board meeting shall be taken by the Chairperson or his/her designee, who may be another member of the Board or a person outside the Supervisory Board.
3. The minutes shall include:
 - 1) date and venue of the meeting;
 - 2) a statement that the Board has been duly convened and is capable of adopting resolutions;

- 3) the adopted agenda;
 - 4) an attendance list of the members of the Board with their signatures indicating which persons participated in the Board meeting via direct remote communication means;
 - 5) specification of the persons invited to attend the meeting;
 - 6) the course of the meeting;
 - 7) the texts of the resolutions adopted and the outcome of the vote on the resolutions;
 - 8) reported dissenting opinions or objections to resolutions.
4. Any member of the Board shall have the right to comment on the minutes, including the right to request that specific statements or information be recorded in the minutes.
 5. The minutes shall be signed by all members of the Board present at the meeting and by the person who took the minutes. The minutes shall be approved by the Supervisory Board no later than at the next meeting.
 6. The President of the Management Board shall appoint an employee of the Company to oversee the records and minutes of the Supervisory Board's meetings and to perform other meeting-related activities.
 7. The minutes of the Supervisory Board meetings shall be kept at the Company's registered office. The minutes shall be classified and archived in accordance with the Company's internal regulations in force in this regard.

Article 14

1. Making statements on behalf of the Board, as well as signing documents and copies shall be the responsibility of the Chairperson of the Supervisory Board or, in his/her absence, the Vice-Chairperson of the Supervisory Board.
2. The Board may delegate its members to perform certain supervisory activities independently and to represent the Company in the conclusion of contracts between the Company and a member of the Board and in a dispute between the Company and a member of the Board.

Article 15

1. From the date the Company became subject to the provisions of the Act on Statutory Auditors regarding the operation of an audit committee, the Company has had an Audit Committee.
2. The composition of the Audit Committee, the manner of its appointment and its scope of tasks are set out in the Act on Statutory Auditors, the Articles of Association and the Rules of Procedure of the Audit Committee.

3. The Supervisory Board adopts Rules of Procedure for the Audit Committee setting out detailed tasks and rules for the functioning of the Audit Committee.
4. The Chairperson of the Supervisory Board may not combine his or her function with that of the Chairperson of the Audit Committee.

Article 16

1. If a meeting of the Supervisory Board is held at the Company's registered office, the Company shall provide office support, premises, technical equipment and materials necessary for the Board's activities. The Company shall cover the operating expenses of the Supervisory Board.
2. The Company's tasks referred to in Section 1 include the handling of matters relating to the preparation and conduct of the Board meetings, the distribution of notices and materials, the preparation of minutes of meetings, the settlement of delegations, etc.
3. The Supervisory Board may request the Management Board to appoint, at the Company's expense, experts, translators/interpreters and other persons with special qualifications if this is necessary for the proper performance of its functions.
4. Members of the Supervisory Board may receive remuneration, the amount of which is determined by the General Meeting, in accordance with the principles set out in the remuneration policy for members of the Management Board and the Supervisory Board. In addition to their remuneration, Supervisory Board members are entitled to reimbursement of expenses incurred in connection with their duties in the Company.

Article 17

1. Records relating to the functioning of the Supervisory Board shall be kept at the Company's registered office or such other place as the President of the Management Board may designate and shall be under the constant supervision of an employee designated for that purpose.
2. In matters not covered by the Rules of Procedure, the provisions of the Code of Commercial Companies and the Articles of Association shall apply.
3. In the event of any inconsistency between the provisions of the Rules of Procedure and generally applicable laws or the provisions of the Articles of Association, those laws or those provisions of the Articles of Association, as the case may be, shall prevail.
4. An amendment to the Rules of Procedure shall follow the procedure laid down for their adoption.